

PROJECT MANAGER: CONSTRUCTION/RECONSTRUCTION DIVISION

ACR is a leading restoration and commercial property restoration company. We are dedicated to the restoration of properties damaged by water, wind, fire, and mold, as well as trauma scenes and other bio-hazard contamination. For the past 32 years, ACR has excelled at providing solutions for our customers and affiliates with honesty and complete transparency. The level of care, genuine empathy, and compassion, which every member of ACR demonstrates to our property owners, is what truly separates us from the typical restorer.

ACR has enjoyed the success and satisfaction of being a leader in the restoration industry. This can be attributed to the commitment we have to our customers, and because of our staff. We have a family culture at ACR and if you are looking for an opportunity to play a significant role in the organization's success and can thrive in a team atmosphere, we may have a great opportunity for you.

Our ideal candidate must be customer service minded, energetic, dependable, and detail oriented. A minimum of 5 years of industry experience and existing qualified subcontractor base is required. Candidates must be able to work days, nights, and/or weekends as needed, have a valid driver's license, and be able to pass a background check.

Responsibilities include, but are not limited to:

- Complete inspections, *often urgent*, in both residential and commercial setting
- Perform project documentation – service agreements, change orders, estimates, job set-ups, budgets, schedules, selections sheets, punch lists, etc.
- Scheduling of field staff and subcontractors

Requirements:

- Experience working with vendor programs and TPA's
- Highly skilled in negotiating bids
- 5 years of industry related experience
- Ability to follow a process
- Proficient with the Xactimate estimating platform
- Valid driver's license and clean background
- Available to respond to emergencies 24/7
- Positive attitude and strong work-ethic

If you feel that you fit this description, please apply directly to this posting and you may be contacted by an ACR representative based on the qualifications of your attached resume.

Job Type: Full-time

Compensation: Salary + Commission