



## **NOW HIRING Water & Fire Restoration Estimators/Project Managers For Orland Park, IL, Merrillville, IN, Madison, WI, and Waukesha, WI Offices.**

Cat 5 Restoration is a highly respected and fast-growing local/national restoration firm specializing in residential and commercial disaster recovery from water, fire, and mold damage. We are looking for qualified individuals that are energetic, responsible, self-motivated, resourceful, and team oriented. *Previous Water or Fire Restoration Experience Is Required* preferably with some IICRC Certifications.

### **Job Qualifications & Duties:**

**Must be able to pass Full Background, Drug Tests, and Driver license check.**

- Xactimate proficient on structure estimating.
- *Minimum* of two (2) years on the job experience in the property restoration field (fire, smoke, water or mold).
- Plan all necessary steps to perform all reconstruction projects per company process and IICRC guidelines.
- Professional manner, team oriented and willingness to learn.
- Attention to detail and ability to manage multiple projects simultaneously
- Current active subcontractor base is a plus.
- Manage Restoration projects from the initial walk thru to final sign off of completion.
- Budget & schedule projects, communicate with customers and sub-contractors as needed.
- General knowledge of Outlook, Excel, and Word.
- Responsible for being on call 24/7 for emergency situations.
- Must have a valid driver's license and be able to pass a DMV background check with a clean driving record.
- Reliable Transportation

**Preferred but Not Required; OSHA Cert., HAAG Cert., and/or IICRC Certifications Water, Fire, Mold, Etc.**

### Responsibilities: & Duties:

- Manage restoration projects from initial damage to final sign off and collections
- Manage sub-contractors and vendors
- Budget projects within Response Team 1 guidelines with the assistance of the Project Coordinators
- Schedule projects and maintain schedule deadlines
- Communicate with customers and sub-contractors daily

Qualifications:

- Minimum of an associate's degree or 5 years' experience in the restoration industry
- Proficient with the Xactimate estimating program
- Proficient organizational, oral and written communications skills
- A strong understanding of the meaning of customer service
- Able to multi-task numerous projects at once
- A general knowledge of Microsoft Outlook, Excel and Word
- Must have a valid driver's license and be able to pass a criminal background check

Preferred but not required:

- Subcontractor base
- IICRC certification in fire, water and mold restoration
- HAAG Certification
- OSHA training and certification

**Please call 855-479-0911 for more information or email your resume to [careers@c5restores.com](mailto:careers@c5restores.com)**